



YOU HAVE EXPRESSED INTEREST IN THE PRACTICAL NURSING PROGRAM AT CENTRAL LAKES COLLEGE. WHAT NOW?

WHEN SHOULD I COMPLETE THE PRACTICAL NURSING APPLICATION?

Practical Nursing applications will be accepted anytime after August 31st for the following academic year. Indicate on the application when you have completed the specific requirements, or when you plan to complete the requirements. Applicants will be accepted into the program only after requirements listed on this form and on the application are met, **but submitting your application early will allow us to assist you with tracking the requirements, and if you complete your pre-requisites at the same time as others, your date of application will be considered for acceptance criteria.**

WHAT OPTIONS ARE AVAILABLE AT CENTRAL LAKES COLLEGE FOR THE PRACTICAL NURSING PROGRAM?

There are four options available to you as an interested Practical Nursing Applicant.

- OPTION 1: A one year program that will begin in the fall of the year and all classes will be offered on our Brainerd Campus, with clinical sites to be arranged. This option is set up as a **full time program for fall and spring semester and completes in 9 months.**
- OPTION 2: A one year program that will begin in the fall of the year and all classes will be offered on our Staples Campus, with clinical sites to be arranged. This option is set up as a **full time program for fall and spring semester and completes in 9 months.**
- OPTION 3: A one year program that will begin in the spring of the year and classes will be offered on our Brainerd Campus with clinical sites to be arranged. This option is set up as a **full time program for spring (summer off) and fall semester and completes in 12 months.**
- OPTION 4: A one year program that will begin in the spring of the year and all classes will be offered on our Staples Campus with clinical sites to be arranged. This option is set up as a **full time program for spring (summer off) and fall semester and completes in 12 months.**

WHAT ARE THE REQUIREMENTS FOR ACCEPTANCE INTO THE PRACTICAL NURSING PROGRAM?

First, make sure you have a current Central Lakes College application on file and all general admissions requirements have been met.

- a. \$20 application fee has been paid (a one time fee).
- b. Any additional information requested by the Admissions Department has been provided.
- c. You have received an official letter of acceptance to Central Lakes College.

Secondly, make sure you have completed and submitted the Practical Nursing Application. This application is attached for your convenience.

PRE-REQUISITES FOR ADMISSION TO THE PRACTICAL NURSING PROGRAM AS OF AUGUST 31, 2013 ARE AS FOLLOWS:

ALL pre-requisites must be completed with proof provided prior to official acceptance.

1. TEAS TEST (Test of Essential Academic Skills) Results.

The ATI TEAS test is a multiple choice exam that measures entry level skills and abilities of nursing program applicants. The cost for the test is \$60. You may attempt the test up to three (3) times.

Refer to Practical Nursing Handbook on-line for additional information. To register, visit www.atitesting.com. (ADDITIONAL INFORMATION IS ATTACHED)

2. **NURSING ASSISTANT:** Proof of successful completion of NSGA 1110 Nursing Assistant or **Original** Certificate of Completion of an approved 75 hour Nursing Assistant Course presented to **Campus Information and Services Center**. (If your Certificate is over five years old, we must see your **original** Certificate **and** a letter from an employer verifying your work as a Nursing Assistant within the last five years.)

You must provide evidence that the nursing assistant course attended was at least 75 hours in length, and must have utilized the Minnesota Department of Health Nursing Assistant curriculum. (The Nursing Assistant Registry does not provide evidence of length of class. The test out option for the 40 hour course is not acceptable as the PN prerequisite.)

IMPORTANT: ORIGINAL DOCUMENTS MUST BE PRESENTED TO CLC'S CAMPUS INFORMATION AND SERVICES CENTER IN ORDER TO VERIFY AUTHENTICITY.

3. **CPR CERTIFICATION: *MUST BE*** American Heart Association. – Healthcare Provider
OR Red Cross – Professional Rescuer
Expiration Date: _____

IMPORTANT: ORIGINAL CPR CERTIFICATE MUST BE PRESENTED TO CLC'S CAMPUS INFORMATION AND SERVICES CENTER IN ORDER TO VERIFY AUTHENTICITY.

4. **BIOL 1404 HUMAN BIOLOGY I** (or transfer equivalent)
OR

BIOL 2467, ANATOMY PHYS I AND BIOL 2468, ANATOMY & PHYS II (or transfer equivalent)

The Biology requirement must be completed with a grade of "C" (2.0) or above. (A grade of "C-" is not acceptable.)

5. ENGL 1410 COMPOSITION I (or transfer equivalent)
6. PNUR 1130 LIFE SPAN (or transfer equivalent)*
7. PNUR 1132 INFECTION CONTROL (or transfer equivalent)
8. PNUR 1138 MEDICAL TERMINOLOGY (or transfer equivalent)*
9. PNUR 1140 MEDICAL CALCULATION FOR HEALTHCARE CAREERS (or transfer equivalent)

* CLC's PSYC 2431, Human Development and SECM 1360, Medical Terminology are acceptable substitutes.

ALL REQUIRED COURSES MUST BE COMPLETED WITH A GRADE OF "C" (80%) OR BETTER. A GRADE OF "C-" OR LOWER IS NOT ACCEPTABLE FOR THE NURSING PROGRAM.

Misrepresentation of application information is grounds for canceling admission. I certify that the information I have provided on this application form and all other admission materials is complete, accurate and true to the best of my knowledge.

IMPORTANT TELEPHONE CONTACTS: (1-800-933-0346)

ADVISING DEPARTMENT: **218-855-8031**
(For assistance about which course to take)

NURSING ADMISSIONS: **218-855-8036 or**
(For questions about the admissions process) **218-855-8031**

REGISTRATION DEPARTMENT: **855-8040**
(For questions about transcript evaluation)

CENTRAL LAKES COLLEGE WEBSITE: www.clcmn.edu
(To view and print academic program planning forms)

TO VIEW PRACTICAL NURSING HANDBOOK:
www.clcmn.edu/programs/lpn.html

Please note that it is the student's responsibility to become familiar with the prerequisites for the practical nursing program. If you have any questions or concerns regarding the prerequisites, please contact one of the numbers above for assistance.

ADA Statement

CLC is committed to a policy of nondiscrimination in employment and education opportunity. No person shall be discriminated against in the terms and conditions of employment, personnel practices, or access to and participation in, programs, services, and activities with regard to race, sex, color, creed, religion, age, national origin, disability, marital status, status with regard to public assistance, sexual orientation, or membership or activity in a local commission as defined by law. This information is available in alternative format upon a 48-hour advance request by contacting Andria Belisle, Disability Coordinator, abelisle@clcmn.edu, office E138 at 800-933-0346 ext 8175. Deaf and Hard of Hearing users or TTY communication contact the "Minnesota Relay Service at 7-1-1 or 1-800-627-3529."